

**GREATER NOIDA INSTITUTE OF TECHNOLOGY  
7, KNOWLEDGE PARK - II, GREATER NOIDA**

**NOTICE**

No. : GNIOT/RO/Notice

Date : 09-10-2024

**Sub.: UNIVERSITY ENROLLMENT FORM FOR NEWLY ADMITTED STUDENTS  
FOR SESSION : 2024-25**

All the newly admitted students for B.Tech/MBA/MCA/M.Tech/BBA/BCA First Year and Lateral Entry students of B.Tech, Second year are hereby informed that the verification of Final University Enrollment Form is beginning very soon.

Therefore, all students are informed to prepare Enrollment Form documents, as per details given below :

- (i) PRINT OUT OF UNIVERSITY PRE-REGISTRATION FORM
- (ii) ORIGINAL T.C IN CASE OF U.P. BOARD PASSOUT STUDENT
- (iii) ORIGINAL T.C. AND MIGRATION CERTIFICATE FOR ANY OTHER BOARD (EXCEPT U.P. BOARD PASSOUT)
- (iv) PHOTOCOPY OF RANK LETTER (IN CASE YOU HAVE SELECTED ADMISSION MODE THROUGH "UPCET/JEE" AT THE TIME OF PRE-REGISTRATION IN UNIV. PORTAL)
- (v) PHOTOCOPY OF INTERMEDIATE MARKSHEET
- (vi) PHOTOCOPY OF GRADUATION/DIPLOMA MARKSHEETS IN CASE OF ADMISSION IN MBA/MCA/MTECH/B.TECH-LATERAL ENTRY)
- (vii) PHOTOCOPY OF 10<sup>TH</sup> CERTIFICATE
- (viii) PHOTOCOPY OF AADHAR CARD OF THE STUDENT
- (ix) ORIGINAL GAP CERTIFICATE (IN CASE THE STUDENT PASSED THE QUALIFYING EXAMINATION BEFORE 2024). FORMAT OF GAP CERTIFICATE IS AVAILABLE AT PHOTOCOPY SHOP OF THE INSTITUTE
- (x) PHOTOCOPY OF CASTE CERTIFICATE (IN CASE OF OBC/SC/ST/MINORITY)
- (xi) PHOTOCOPY OF DOMICILE CERTIFICATE (APPLICABLE ONLY FOR U.P. RESIDENT STUDENT)



- (xii) PHOTOCOPY OF E.W.S CATEGORY CERTIFICATE (IF APPLICABLE)
- (xiii) PHOTOCOPY OF INCOME CERTIFICATE (IN CASE STUDENT ADMITTED THROUGH COUNSELING UNDER FEE WAIVER SEAT)

AFTER COMPLETING THE ABOVE SET OF DOCUMENTS, STUDENTS ARE ADVISED TO SELF ATTEST ALL THE DOCUMENTS AND WRITE THEIR INSTITUTE I.D ON THE TOP OF UNIV. PRE-REGISTRATOIN FORM AND MAKE TWO SET OF PHOTOCOPIES OF THE SAME AND SUBMIT THE ORIGINAL SEAT AND ONE SET OF PHOTOCOPY AT THE REGISTRAR OFFICE LATEST BY 19-10-2024.

**NOTE : STUDENTS ADMITTED THROUGH UPCET COUNSELING ARE INFORMED TO SUBMIT ABOVE DOCUMENTS ALONGWITH THEIR UPCET SEAT ALLOTMENT LETTER (IN PLACE OF UNIV. PRE-REGISTRATION FORM).**

Further, students are also informed to ensure that their following Original documents are available in their personal file with Registrar Office for the purpose of their enrollment verification by University (All the original documents will be returned back after University final enrollment verification) :

- (i) 10<sup>th</sup> Original Certificate
- (ii) 12<sup>th</sup> Original Mark-sheet
- (iii) Original Diploma / Graduation Mark-sheet (In case of MBA/MCA/ M.Tech/Lateral Entry)
- (iv) Copy of Caste Certificate, in case of SC/ST/OBC/Minority Category
- (v) Copy of EWS Certificate (if applicable)
- (vi) Copy of Domicile Certificate

*Aug*  
*9/10/24*  
(REGISTRAR)

#### **Distribution**

1. All Notice Boards
2. All Deans/HODs : for information & necessary action
3. Institute ERP
4. Institute web-site