

**GREATER NOIDA INSTITUTE OF TECHNOLOGY
7, KNOWLEDGE PARK – II, GREATER NOIDA**

NOTICE

No. : GNIT/DO/Notice

Date : 27th August, 2015

SUB.: **SUBMISSION OF ENROLLMENT FORM FOR FIRST/SECOND YEAR NEWLY ADMITTED STUDENTS OF B.TECH / M.B.A / M.C.A PROGRAM FOR THE ACADEMIC SESSION : 2015-16**

All the First and Second Year Newly Admitted students of Session : 2015-16 are informed to note the following regarding University Enrollment Form :

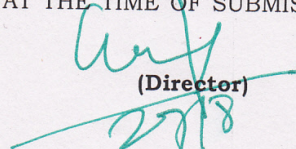
- (i) Filling up of Enrollment Form is compulsory for all newly admitted students, failing which their admission will be treated as cancelled.
- (ii) Students are advised to deposit their fees (Academic + Hostel) before submission of enrollment form.
- (iii) Students are informed to collect the Enrolment Form From their Respective Class Coordinators/HODs.
- (iv) After receiving of Enrolment Form, students are informed to verify the entries made in the Enrolment form and in case of any correction, the same may be done in CAPITAL LETTERS only.
- (v) Students are informed to attached the following self attested documents alongwith the Enrollment Form strictly in the order given below:

STUDENTS ALLOTTED SEAT THROUGH UPSEE-2015 COUNSELLING	STUDENTS DIRECTLY ADMITTED BY THE INSTITUTE
Enrollment Form	Enrollment Form
Photocopy of UPSEE-2015 Seat Allotment Letter	Photocopy of Rank Letter of UPSEE/AIEEE/CAT (only for students appeared in these examination and obtained any rank)
Original Transfer Certificate and Migration Certificate. However Candidate from UP Board required only Original Transfer Certificate	Original Transfer Certificate and Migration Certificate. However Candidate from UP Board required only Original Transfer Certificate
Photocopy of 10 th Certificate and Marksheet	Photocopy of 10 th Certificate and Marksheet
Photocopy of 12 th Certificate and Marksheet	Photocopy of 12 th Certificate and Marksheet
Photocopy of Graduation/Diploma Marksheet and Provisional Degree (Incase of MBA/MCA/Lateral Entry Students)	Photocopy of Graduation/Diploma Marksheet and Provisional Degree (Incase of MBA/MCA/Lateral Entry Students)
Original Gap Affidavit on Rs. 10/- Stamp Paper (In case of any gap year after 12 th)	Photocopy of Caste Certificate (In case of SC/ST/OBC Students) – if applicable
In case of seat allotted under FW Catg., photocopy of Income Certificate	Photocopy of Domicile Certificate (if applicable)
Photocopy of Domicile Certificate	Original Gap Affidavit on Rs. 10/- Stamp Paper (In case of any gap year after 12 th)

- (vi) After attaching the above documents in the Enrolment Form, students are informed to self attest all the documents and submit one set original and one set of photocopy to the Registrar Office at Room No. 401 at First Year Building, as per schedule given below :

Branch	Date
B.Tech (CS) – First Year, First and Second Shift	31-08-2015
B.Tech (IT) – First Year, First and Second Shift	
B.Tech (ME) - First Year, First and Second Shift	01-09-2015
B.Tech (Civil) - First Year, First and Second Shift	02-09-2015
B.Tech (EC) - First Year, First and Second Shift	03-09-2015
B.Tech (AE) - First Year, First Shift	04-09-2015
B.Tech (EE) - First Year, First and Second Shift	
B.Tech All Branch Diploma Holders, M.B.A, and M.C.A	07-09-2015

NOTE : STUDENTS, WHO HAVE NOT DEPOSITED THEIR ORIGINAL 10TH CERTIFICATE, 12TH MARKSHEET AND GRADUATION MARKSHEET (IN CASE OF MBA/MCA/DIPLOMA HOLDERS) TO THE REGISTRAR OFFICE ARE INFORMED TO BRING THE SAME AT THE TIME OF SUBMISISON OF ENROLLMENT FORM.


(Director)